



YoungStar Withdrawal Policy

Updated April 29, 2015

YoungStar Contract

The YoungStar Contract and subsequent renewal contracts are valid for one year. The contract states that as part of participating in YoungStar, the child care program must: *Be willing to provide care for children for which Wisconsin Shares Child Care Subsidy Program reimbursement is made.* If a provider who signed a YoungStar contract refuses to accept families with Wisconsin Shares, the child care program may be liable for repayment of YoungStar services, or other penalties determined by DCF.

YoungStar Participant

If a provider no longer wishes to participate in YoungStar, they can voluntarily be removed from if the provider has *not* received a Wisconsin Shares Subsidy payment within 6 months of their withdrawal request. This request must be made to their local YoungStar office. Local YoungStar office staff will then inform DCF, who will confirm their Wisconsin Shares payment information. DCF will make the necessary changes, if provider qualifies to withdraw. Withdrawn providers will remain on the Child Search website as not participating. However, it is important to note that the child care provider must be willing to serve a child with Wisconsin Shares at any time for the duration of their YoungStar Contract. A provider cannot simply not accept a family with Wisconsin Shares for six months and withdraw from YoungStar.

Wisconsin Shares Recipient Withdrawal

If a YoungStar-rated provider has accepted a Wisconsin Shares payment at any time in the 6 months prior to the date of their withdrawal request, the local YoungStar office will deny the request until a full 6 months has passed since the last WI Shares payment. If a YoungStar-participating provider has received Wisconsin Shares within the six month time frame and is in *pending* status at the time of their decision to withdraw participation (for example while receiving technical consultation services or while waiting for their rating), the provider will have two options. They can either continue with their Technical Rating, or change to an Automated Rating.

Example

ABC Child Care Center signed a YoungStar Contract on January 1, 2012. They accepted WI Shares payments from January-March 2012. In July 2012, they contact their local YoungStar office and ask to be removed from YoungStar. Because they accepted WI Shares payments for a portion of the 6 months prior, they must continue to participate in YoungStar until 6 months after the final Wisconsin Shares issuance. If during this time a parent requests a Shares authorization for the center, the center cannot refuse the authorization, and the center's termination date will extend until six months have passed since the final Wisconsin Shares payment, or the end of the YoungStar contract, whichever comes first.